

**CERTIFICATE OF APPLICATION FOR APPOINTMENT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

Office of Student Development

Far Eastern University

 Sir/ Madam:

I have the honor to submit this Certificate of Application for appointment for the position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for

 **Institute SC** (specify Institute) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Academic Organization** (specify Organization) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and under oath that attached are my qualifications as indicated in the checklist below:

 **Printout/Photocopy of Certificate of Registration**

 **Printout of myCurriculum from FEU Portal**

 **Certificate of Good Moral Character issued by the Office of Student Discipline**

 **Certificate of Community Involvement**

 **Data Privacy Waiver**

 **Parent and/or declared guardian's consent with photocopy of two (2) valid ID cards**

 **each showing the signature, and with three (3) specimen signatures on the photocopy**

 **Certificate of leadership experience from relevant organizations**

*I attest that these pieces of information are true and correct to the best of my knowledge. Any misinformation or misinterpretation and/or non-submission of the above-mentioned requirements may be used as grounds for my disqualification and may subject me to prevailing penalties of the Office of Student Development and of the University.*

Yours truly,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Signature over Printed Name**

**Mobile No.:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_