# **Project Summary**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Theme** |  |
| **Date/s & Time** |  |
| **Venue** |  |
| **Target Participants** |  |
| **Total Budget**In words and in figuresCharged to?  |  |
| **Proponent/s**Signature over printed name |

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| NAMELeadership Position  |  |  |  |  |  |  |  | NAMELeadership Position  |

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| NAMELeadership Position  |  |  |  |  |  |  |  | NAMELeadership Position  |

*\*For collaborative projects, request participating organization/unit president/head to sign this proposal.*  |
| Endorsed for approvalSignature over printed name |

|  |
| --- |
| NAME, Adviser |

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| NAME, Department Chair  |

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| NAME, Institute Dean |

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# **Learning Outcomes**

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| --- | --- |
| **Tier of Project** *\*Refer to SOAR Guidelines*  |  |
| Project Description 150 words maximum *Why are you conducting this project?* *What gap have you observed that your project intends to fill in*?  |  |
| **Learning Outcomes**  |  |
| **Values Inculcated**  |  |
| Speaker/TrainerName *Bionote* *Contact Details* *\*Please attach CV*  |  |

# **Budget Breakdown**

Budget Source/s:

\*Insert slash/es

|  |  |
| --- | --- |
|  | **Requesting Organization Budget** |
|  | **Requesting SDev Subsidy** |
|  | **Requesting Subsidy from (NAME OF OFFICE)**  |

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| --- | --- | --- | --- |
| Item(s)/Location | Quantity/Hours | Price | Total |
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| **Grand Total:** | **₱** |

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Treasurer

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Adviser

# **Tentative Program Flow**

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| --- | --- |
| **Event Title** |  |
| **Date and Time** |  |
| **Venue** |  |

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| --- | --- | --- |
| TIME | ACTIVITY | REMARKS/OIC |
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*\*You are required to attach at least a tentative program flow of your event with complete name/s of performer/s (if there is any) and speaker/s.*

*\* For contests, please attach the mechanics and criteria*

# **List of Tentative Sponsors/Concessionaires (For Approval of the Treasurer and Corporate Affairs)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Company/Sponsor** | **Nature/Kind(s) of Products/Items for Selling** | **Kinds and Number of Products/Items for Freebies****(For Auditing)** | **Deal/Activity of Sponsor in Campus**  |
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*\*Please attach MOA with sponsor/concessionaire*