# **Project Summary**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Theme** |  |
| **Date/s & Time** |  |
| **Venue** |  |
| **Target Participants** |  |
| **Total Budget**  In words and in figures  Charged to? |  |
| **Proponent/s**  Signature over printed name | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | NAME  Leadership Position |  |  |  |  |  |  |  | NAME  Leadership Position |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | NAME  Leadership Position |  |  |  |  |  |  |  | NAME  Leadership Position |   *\*For collaborative projects, request participating organization/unit president/head to sign this proposal.* |
| Endorsed for approval  Signature over printed name | |  | | --- | | NAME, Adviser |  |  | | --- | | NAME, Department Chair |  |  | | --- | | NAME, Institute Dean | |

# **Learning Outcomes**

|  |  |
| --- | --- |
| **Tier of Project**  *\*Refer to SOAR Guidelines* |  |
| Project Description  150 words maximum  *Why are you conducting this project?*  *What gap have you observed that your project intends to fill in*? |  |
| **Learning Outcomes** |  |
| **Values Inculcated** |  |
| Speaker/TrainerName *Bionote*  *Contact Details*  *\*Please attach CV* |  |

# **Budget Breakdown**

Budget Source/s:

\*Insert slash/es

|  |  |
| --- | --- |
|  | **Requesting Organization Budget** |
|  | **Requesting SDev Subsidy** |
|  | **Requesting Subsidy from (NAME OF OFFICE)** |

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| Item(s)/Location | Quantity/Hours | Price | Total |
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| **Grand Total:** | | | **₱** |

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Treasurer

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Adviser

# **Tentative Program Flow**

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| --- | --- |
| **Event Title** |  |
| **Date and Time** |  |
| **Venue** |  |

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| --- | --- | --- |
| TIME | ACTIVITY | REMARKS/OIC |
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*\*You are required to attach at least a tentative program flow of your event with complete name/s of performer/s (if there is any) and speaker/s.*

*\* For contests, please attach the mechanics and criteria*

# **List of Tentative Sponsors/Concessionaires (For Approval of the Treasurer and Corporate Affairs)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Company/Sponsor** | **Nature/Kind(s) of Products/Items for Selling** | **Kinds and Number of Products/Items for Freebies**  **(For Auditing)** | **Deal/Activity of Sponsor in Campus** |
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*\*Please attach MOA with sponsor/concessionaire*